

## **Element Performance Inspection (EPI)**

### **2.1.5 Supplemental Operations Manual Requirements (AW / OP)**

**Purpose of this Element (Air Carrier's responsibility):**

To ensure that the required operations and maintenance information is available during supplemental operations.

**Objective (FAA responsibility):**

To determine if the Air Carrier follows its policies, procedures, and controls for the Supplemental Operations Manual Requirements.

**Specific Instructions for this EPI:**

To accomplish this EPI, the inspector will verify appropriate manuals or sections of the manual are on the aircraft when the Air Carrier is conducting supplemental operations. The appropriate manuals or sections must be available for use by ground and flight personnel.

“Manuals” included in this EPI comprise of manufacturer’s manuals, service bulletins, microfilm tapes, manuals on CDs and any other mediums used.

**Related EPIs:**

- 1.1.1 Aircraft Airworthiness (AW)
- 1.3.3 Maintenance Facility / Main Maintenance Base (AW)
- 1.3.7 Outsource Organization (AW)
- 2.1.1 Manual Currency (AW / OP)
- 2.1.2 Content Consistency Across Manuals (AW / OP0)
- 2.1.3 Distribution (Manuals) (AW / OP)
- 2.1.4 Availability (Manuals) (AW / OP)
- 3.1.2 Flight Attendant Duties / Cabin Procedures (OP)
- 3.1.9 Aircraft Performance Operating Limitations (OP)
- 5.1.1 Line Stations (AW)

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*To meet this objective, the inspector will accomplish the following tasks (at the inspection locations where applicable):*

1. Review the FAA Guidance and Specific Regulatory Requirements (SRR) included in the supplemental information section of this EPI.
2. Review the associated SAI, with emphasis on the Controls Attribute section.
3. Review the Supplemental Operations Manual Requirements policies and procedures.
4. Review and assess the results of the Supplemental Operations Manual Requirements.

*To meet this objective, the inspector will answer the following questions:*

1. Was the following performance measure met:

*1.1 While conducting supplemental operations, aircraft had appropriate operations and maintenance manuals onboard for use by ground and flight personnel.*

☐ YES      If no, explain:  
☐ NO

2. Were the Supplemental Operations Manual procedures followed?

☐ YES      If no, explain:  
☐ NO

3. Were the Supplemental Operations Manual controls followed?

☐ YES      If no, explain:  
☐ NO

4. <Deleted>

## **SUPPLEMENTAL INFORMATION**

### **SRRs:**

- 14 CFR 121.139 (a), “Requirement for manual aboard aircraft: Supplemental operations.”

### **Other CFRs and FAA Guidance:**

- FAA Order 8300.10, Vol. 2, Chap. 63, Sect. 2, Par. 5 C (4), “Procedures.”
- FAA Order 8400.10, Vol. 3, Chap. 15, Sect. 1, Par. 2081, “Distribution and Availability of Manuals.”
- Refer to Advisory Circulars using a search engine (such as ATP Navigator or Summit).